



Asia Education Foundation



# THAILAND STUDY TOUR – REGISTRATION FORM

*Professional Learning that takes you places!*

## REGISTRATION FORM

(Please complete one per person)

TAX INVOICE

ABN 84 002 705 224

REGISTRATIONS CLOSE:

15 MAY 2009

Visit [www.asiaeducation.edu.au/studytours](http://www.asiaeducation.edu.au/studytours) for more information

### CONTACT DETAILS

(PLEASE PRINT CLEARLY)

MR/ MRS/ MS/ PROF/ DR

SURNAME

FIRST NAME

POSITION

SCHOOL/ORGANISATION

ADDRESS

SUBURB

STATE

POSTCODE

COUNTRY

BUSINESS TEL

FAX

EMAIL (PLEASE PRINT CLEARLY)

HOME ADDRESS

SUBURB

STATE

POSTCODE

COUNTRY

TEL

MOBILE

PREFERRED MAILING (HOME OR WORK)

### PERSONAL DETAILS

PASSPORT NAME

PASSPORT NUMBER

NATIONALITY

EXPIRY DATE

DATE OF BIRTH

GENDER

### EMERGENCY CONTACT DETAILS

CONTACT PERSON

RELATIONSHIP

HOME TEL

WORK TEL

MOBILE

How did you hear about the Thailand Study Tour (please tick)?

Professional Association

Fax to school

AEF State Advisor

AEF News

Asia EdNet Email Discussion Group

Other – please specify

School Professional Learning Coordinator

### REGISTRATION

THAILAND STUDY TOUR \$1,950

PRE STUDY TOUR \$950  
(MAGIC EYES BARGE PROGRAM)

POST STUDY TOUR \$950  
(MAGIC EYES BARGE PROGRAM)

*PARTICIPANTS WILL BE PARTNERED FOR ANY LISTED TWIN-SHARE ACCOMMODATION. SINGLE SUPPLEMENT IS NOT AVAILABLE FOR THE BARGE PROGRAM OR IN BANGKOK.*

NAME OF TWIN SHARE PERSON IF APPLICABLE

### AIRFARE

I will be organising my own airfare to join the study tour in country

I am interested in the group fares booked through the AEF's preferred travel agent  
Australian Port of Departure/Return

### PAYMENT SUMMARY

I enclose a cheque/money order – made payable to The University of Melbourne – for a total of \$500 AUD, being my non-refundable deposit

Or please charge my  Bankcard  Visa  Mastercard

CARD NO

NAME OF CARDHOLDER

EXPIRY DATE

SIGNATURE

• By signing below, you agree to the terms and conditions outlined overleaf.

SIGNATURE

DATE

The personal information collected in this form is used to secure your involvement in the study tour and to assist in organising the study tours. This information is not shared with any other organisation.

### PLEASE SEND COMPLETED FORM TO

Hilary Smith  
Asia Education Foundation  
Level 4, Sidney Myer Asia Centre  
The University of Melbourne  
PARKVILLE VIC 3010 Australia

OR FAX COMPLETED FORM TO 03 9347 1768

OR EMAIL TO [studytours@asialink.unimelb.edu.au](mailto:studytours@asialink.unimelb.edu.au)

## Terms and Conditions:

Please read the following conditions carefully. When registering for the Asia Education Foundation's Study Tour you are agreeing to these terms:

### 1. Release:

- The Asia Education Foundation's study tours are undertaken at the sole risk of the participant and the participant indemnifies and holds harmless the Asia Education Foundation at the Asialink Centre of The University of Melbourne and its funding partners from and against any claim or demand made against it or them arising from the study tour.
- The Asia Education Foundation (AEF) reserves the right to terminate this agreement at any time.

### 2. Payments, Cancellation Fees & Refunds:

- Full payment for the study tour (including pre or post study tour activity where applicable) is due 60 days prior to departure.
- Cancellation fees apply. All cancellations must be received in writing and will be charged as follows:
  - More than 60 days prior to departure – loss of deposit
  - 30 to 60 days prior to departure – 50% of total tour cost
  - Less than 30 days prior to departure – 100% of total tour cost
- Refunds will not be made if you leave a tour after it has begun.
- No refunds will be made for accommodation, meals, transport, entry fees or services not utilised during the study tour.
- Please ensure your travel insurance covers all cancellation costs.

### 3. Certificate of Health:

The AEF requires all study tour participants complete a certificate of health. This confidential form is completed by both you and your doctor and will be carried in-country by your group leader. This is to ensure the group leader is well prepared to assist with any medical emergency whilst in country.

### 4. Vaccinations:

It is participants' responsibility to contact their local GP or travel specialist to gain advice on vaccinations for travel before departure.

### 5. Insurance:

All participants are required to have comprehensive travel insurance to participate in the AEF's study tours. The policy should cover medical expenses, repatriation, personal accident and liability, theft and cancellations. It is participants' responsibility to ensure that travel insurance companies are provided with information on any pre-existing medical conditions.

### 6. Passports & Visas:

It is participants' responsibility to carry a passport that is valid for at least 6 months for the duration of the study tour and to gain appropriate visas.

### 7. Responsibility:

- Upon registration, the AEF will forward you an acceptance letter and a participant agreement that outlines the responsibilities of both the AEF and the participant.
- Should a tour not proceed, a full refund will be provided.
- Should a tour reach maximum capacity, participants may be offered a place on another tour or a refund.

## All the things you need to know:

The AEF recommends reading the AEF's Study Tours **Frequently Asked Questions** before registering - visit [www.asiaeducation.edu.au/studytours/faqs](http://www.asiaeducation.edu.au/studytours/faqs)

The land price of your study tour includes:

- An experienced leader with in-country knowledge and education focus
- 3-4 star accommodation (single accommodation at the Prem Center, twin-share in Bangkok); the pre and post tour 'Magic Eyes Barge Program' (group share accommodation on the Barge, and twin-share in Bangkok)
- Meals as listed in the itinerary
- Domestic transport as listed in the itinerary
- Entrance fees to cultural sites

Prices do not include:

- International flights and transfers from domestic airports
- Visa and passport fees, airport taxes and excess baggage
- Travel insurance
- Optional sightseeing
- Personal items or services such as laundry, clothing, mini bar, gifts, telecommunications, meals during free time, etc

Joining the study tour:

You will join the study tour on the first day at a hotel specified. Similarly, you may depart anytime on or after the final day of the tour. Participants can organise their own extensions to their tour if they choose to.

International Flights:

The AEF has held a number of group seats with our preferred travel agency. Indicate your interest in this option when registering. Alternatively, you can purchase your own airfare. This is peak season and you **MUST** book early. Please refer to our FAQs for study tours on our website before booking an airfare.

Accommodation:

Accommodation for the study tours is 3-4 star and is single at the Prem Center, Chiang Mai and twin-share for Bangkok. The pre and post tour Magic Eyes Barge Program includes shared accommodation on the Barge and twin-share in Bangkok.

Health:

The AEF Study Tours do not require a high level of fitness, but each participant must be in good health for travelling and will be responsible for transporting/carrying their own luggage at all times. The AEF requires each study tour participant complete a certificate of health (see point 3).

Age:

The AEF Study Tours are open to all educators and their partners, children or friends 18 years or older.

Partners:

The education component of the tour will accommodate non-educators. Partners are free to organise their own activities during these times. The AEF is not responsible for additional costs incurred.

Itineraries:

As with any travel, itineraries can change at short notice due to a number of reasons (i.e. revised train schedules, general logistical changes or rescheduled meetings, etc). The AEF will endeavour to keep changes to a minimum and keep you informed of all developments. We ask for your understanding and patience if changes do occur.

Allocations:

A minimum of 12 participants is required per tour. Tours are filled on first come, first served basis.